



NEW OR MODIFIED WASTEWATER SYSTEM

PERMITTING PROCEDURE

BUILDING PERMIT – If a new wastewater system is to be installed or modified in conjunction with a new structure or addition, see the Zoning Administrator, located in the county courthouse at Buckeye and 1st, for a building permit. A building permit will not be issued without adequate provisions for a wastewater system. The Zoning office assigns street and road addresses as well.

WASTEWATER SYSTEM PERMIT APPLICATION – See the Environmental Sanitarian for an application for a wastewater system permit located at the county transfer station at 2363 Jeep Road. This is an opportunity to obtain relevant technical guidance and instructions. Submit the completed application with the fee payable to the Dickinson County Department of Environmental Services. Sanitary Code requires the fee to be paid prior to processing the application.

SITE & SOIL EVALUATION – The Sanitarian will evaluate the site and soil. The owner will need to have a hole dug for the soil profile. Contact the Sanitarian to schedule a visit to the site to discuss your plans and preferences. The Sanitarian will conduct the soil profile and take samples. After the site visit and soil evaluation is completed, the information will be processed and the recommendations for the system provided to the owner and Wastewater contractor via construction permit.

WASTEWATER SYSTEM CONSTRUCTION PERMIT – The Sanitarian will have provided recommendations and requirements of the new wastewater system to the owner. This may be given to installers for bids. A plan must be submitted for approval by the Sanitarian, after which the owner will receive a permit from the Sanitarian to construct the wastewater system.

WASTEWATER SYSTEM INSPECTION – Contact the Sanitarian when the construction is planned so that the inspection can be scheduled. Code requires a newly constructed septic system to be partially open for inspection and not covered until this has been accomplished. After the system is inspected and found in compliance with the code, it may be covered. The Sanitarian will take pictures and make a diagram of the system for future reference.



DEPARTMENT OF ENVIRONMENTAL SERVICES

Derek Norrick, Director
2363 Jeep Road
Abilene, KS 67410
(785)263-4780

APPLICATION FOR A PERMIT TO INSTALL OR MODIFY

APPLICATION FEE - \$150.00

PERMIT TYPE: [] New Construction [] Replacement or Repair [] Modification

TO BE INSTALLED: [] Septic Tank [] Laterals [] Lagoon [] Poly [] Concrete []

PROPERTY OWNER: Phone:

MAILING ADDRESS:

EMAIL ADDRESS:

PROPERTY ADDRESS:

LEGAL: Corner Quarter Section Township Range

Is there a public sewer line within 400 feet of the property? [] Yes [] No

Source of Water Supply? [] Private Well [] Public Water Supply [] Other

Number of people to be served: Number of bedrooms:

Check any of the following items you intend to have drain into your system:

- [] Floor Drain* [] Sinks and/or Washbasins
[] Foundation Drain* [] Dish Washing Machine
[] Garbage Disposal [] Water Softener
[] Toilets [] Basement Sump Pump
[] Clothes Washer [] Reverse Osmosis Water Treatment System
[] Roof Drain* [] Other

* These items should be excluded from a septic tank and lateral field

Dickinson County Sanitary Code requires that:

- No person shall develop any private wastewater system until the plans and specifications have been approved by the Dickinson County Sanitarian.
All private wastewater systems must be inspected and approved by the Dickinson County Sanitarian for compliance with the approved plans; and no portion of the system shall be covered or made inaccessible prior to inspection.
No person shall use, or permit to be used, any private wastewater system until they have received a permit from the Dickinson County Sanitarian.

BY SIGNING BELOW, I STATE THAT I HAVE READ, UNDERSTAND, AND AGREE TO ADHERE TO THE ABOVE LISTED TERMS AND REQUIREMENTS.

APPLICANT SIGNATURE

DATE