



**DICKINSON COUNTY**  
**FEE SCHEDULE**  
**2025**

**Open records requests through the County Clerks Office**

All requests for open public records shall be submitted to the Dickinson County Clerk’s Office. The County Clerk is responsible for managing all open record request inquires. The County Clerk will contact the appropriate department to provide the information. Persons making requests for open records shall be charged a fee in accordance with the following schedule including staff time research.

Due to specific kinds of documents and reports and the methods used to process these documents and reports, record custodians in individual departments may at their discretion establish separate reasonable fees, in accordance with the Kansas Open Records Act, for documents and reports unique to that department, provided the established fees are posted in full view of the public. Additionally, the custodian may assess such additional charges as may be necessary to pay actual mailing and handling costs accrued in responding to requests through the mail service.

**County Clerk & Election Office**

Per page charge for documents:	\$.50
Per page fax request:	\$.50
Genealogy requests: (plus \$.50 per page if copies are made)	\$40.00
Voter Registration Lists:	
Paper copy list (containing voter name and address) Set- up fee	\$30.00
Email voter list (containing voter name and address) Set-up fee	\$30.00
Paper Copy List (printing fee)	\$0.50 per page
Other items requested additional fee (Party, Precinct, Etc.)	\$5.00 per item
Email advance voter list – one time set up fee of	\$30.00
(this includes the weekly update to the advance voter list)	\$5.00 each week

## **Geographical Informational Services (GIS)**

**Note – all electronic copies of data for any reason or purpose shall be stored on a medium provided by county personnel, and at no time shall any external data storage device be attached to any county computer for the purpose of transferring data!**

### **Printed Maps**

Larger (Includes City and Township maps) \$3 per square foot

Custom sized maps Print fee

### **Data**

Data will be in shape files, jpeg or PDF format.

E-mailed Data Files Staff time research fee  
for 1<sup>st</sup> hour then in  
15min. increments

Data Files on CD or flash drive Staff time research fee  
for 1<sup>st</sup> hour then in  
15min. increments

## **Register of Deeds**

Genealogy research requests requiring staff time Staff time research  
Paper Copy List (printing fee) \$0.50 per page  
Email documents \$1.00

## **Emergency Communications**

Copy of audio recordings (CD or flash drive) \$30 per incident  
(some recordings may not be subject to open records requests) plus \$25 for CD or FD

## **Zoning & Flood Plain Management**

### **Zoning Permits**

**All construction, residential or commercial must have a zoning permit. \***

Residential structure fee *	\$150
Accessory structure fee (includes both res and ag)	\$50 per 1000 sq. ft.
Addition	\$50
Commercial Grain Bin	\$50

### **Zoning Fees**

#### **Plats**

Preliminary Plat	\$250 + \$10 per lot Up to \$500
Final Plat	\$200
Lot Split	\$50
Boundary Shift	\$50

#### **Actions requiring public hearing**

Conditional Use	\$200
Variances	\$150
Appeal Administrative Decision	\$50
Zoning Changes	\$200
Special Exceptions	\$100

#### **Other permits**

Sign permit	\$25
Temporary Use Permit	
60 day permit	\$25
90 day to 1 year	\$50
Extensions	\$25

Special Event Fees  
 Concert Events + bonds \$500

Floodplain Development Permits\*  
 Permits \$250

\*Fees do not apply for stream bank stabilization projects

- Permits are good for one (1) year; a six (6) month extension may be obtained from the Zoning Administrator at no additional cost.
- Any of the permitted items started without an approved permit may be charged a penalty equal to double the original permit fee.
- Violations of Zoning Regulations can be fined up to \$500 per violation up to a total of \$2,500, and/or a six (6) month jail term. Each and every day such violation is allowed to continue would constitute a new violation.
- Time allowed correcting a violation, 30 days with one extension.

**Sanitarian Services**

New/modified wastewater system  
 Construction permit application  
 \*\*Includes site visit and soil evaluation \$150

New/modified septic tank **or**  
 Lateral field permit \$75

Existing wastewater system inspection \$150  
 property transfer  
 NPS cost-share  
 operating permit  
 refinancing inspection

Wastewater system inspection for refinance \$100

Water screening for bacteria \$10

Water screening for nitrate \$5

Inspection of well and water screen	
**Done in conjunction with a wastewater inspection	
for a property transfer or refinance	\$50
For a first-time Daycare Foster Care inspection	\$30
 Sanitary Installer/Contractor License Fee	
Initial or first year fee	\$100
Yearly Renewal Fee	\$25
 Sanitary Service License Fee:	
Initial or first year fee	\$100
Renewal fee	\$25
 New Water Well Permits	\$50
**Hit water within 100 ft of permitted area	
**Notify to reissue permit area	

### **Transfer Station**

Transfer Station yearly residential fee	\$18
 Refuse Collector's yearly license fee	
Trucks $\frac{3}{4}$ ton or less = per truck	\$25
Trucks $>\frac{3}{4}$ ton = per truck	\$50

### **Transfer Station Gate Fees:**

Minimum charge 400 lbs. or less	\$10
 Over 400 lbs.	.031 cents per pound or \$62 per ton
 Tires up to P/235 (car tires) ea.	\$3
Tires 16" up to 11 x 24.5 (truck tires) ea.	\$8
Tractor, motor grader, and other large tires, ea.	\$15
**Double charge if tire is on rim	

Trees and brush \$10 per load

**SPECIAL CHARGES:**

Uncovered loads – penalty	\$10
Special waste- minimum load one ton	\$62 per ton
Weighed loads	\$2
Large Animal Disposal Fee	\$200

**Noxious Weed Department**

**Chemical List: (subject to change depending on supply)**

2,4-D Amine  
2,4-D LV Ester  
Dicamba [Banvel, etc]  
Tordon 22K\*  
Milestone  
Escort XP  
Pasturegard HL  
Vessel  
Premier 90  
Imitator Plus  
Buccaneer Plus  
Plateau  
Vanquish  
Remedy Ultra

Note – All chemicals used for spraying noxious weeds are sold in accordance with Kansas Statutes and may be updated or changed periodically. Due to fluctuating prices from our supplier, please contact the Noxious Weed Department for a current list of chemicals and prices.

\* Restricted Use Chemical

## **Equipment and Labor fees:**

### Per hour:

First operator	\$30.00 hour
Second operator	\$28.00 hour
2 Ton spray truck	\$55.00 hour
1 Ton spray truck	\$45.00 hour
4 Wheeler/sprayer	\$25.00 hour

### Per day:

Rental sprayer	\$25.00 / day
Rental sprayer	\$40.00 / weekend

## **County Appraiser**

Data research	Staff time research fee for 1 <sup>st</sup> hour then in 15 min increments.
Standard Query Report	\$10.00
Specialized Query Report	\$20.00
Maps (only applies to pre-made maps, all others to be provided by GIS dept) 8-1/2" x 11" size pre-printed maps color or b/w	\$5
Printed documents	see open records rates

## **Health Services**

### **IMMUNIZATIONS/VACCINATIONS:**

\$30 Administration Fee + cost of vaccine (subject to change)

**\*\*ACCEPTED INSURANCE\*\***

We can bill most commercial insurance; however, we are not contracted with all insurances. Clients will need to contact their specific carrier to determine coverage of their specific policies.

---

Our sliding fee schedule is determined by Federal Poverty Guidelines and is income based. Documentation is required.

---

Vaccine for Children Program is available for those that qualify.

---

**OTHER SERVICES:**

Administration Fee	\$30
Blood Pressure Check	\$5
Weight Check	\$5
TB Skin Test Paper Screen	\$10
TB Skin Test – Serum	\$32.50
TB Skin Test – Read Only	\$5
Allergy	\$30
Nursing Assessment	\$25
Pediculosis (head lice)	\$25
Fluoride Varnish	\$25
Vision Screening	\$20
Child Physicals	\$100
Pure Tone Hearing Screen	\$20
Hearing Screening , pure tone	\$20
Tympanogram	\$20
Hearing OAE	\$20
Hearing-play audiometry	\$20



**Breast Pump Rental:**

Breast Pump Kit	\$40
Monthly Rent (in-county)	\$5
Monthly Rent (out of county)	\$10

**Emergency Medical Services**

<b><u>Service</u></b>	<b><u>2024 Fee</u></b>
Mileage Charge	\$18
Non-Covered Mileage	\$18
ALS-1 Non-Emergency	\$700
ALS-1 Emergency	\$800
BLS Non-Emergency	\$550
BLS Emergency	\$650
ALS-2	\$1,000
Specialty Care Transport	\$1,100
Hospice	\$300
Stand-By	\$35 per ½ hr.
Continuing Education/CPR	\$30
Out of County Resident	\$100 per person
**in addition to base rate	
Treatment No-Transport – Level 1	\$125 per person
**charge if treat a patient and they then refuse transport	
Treatment No-Transport – Level 2	\$475
Triage No-Transport	\$75 per person
**if patient requests assistance and then refuses transport.	
**Patient will be allowed x 2 requests before charges will be made.	

**Road & Bridge Department**

Highway/Construction use permit (residential)	\$85
Highway/Construction use permit (commercial)	\$250
Highway Moving permit	\$200

## **Sheriff Office**

Copy of Photos or Audio/Video Recordings	\$30 per incident + \$25 for each CD or flash drive
Copy of Paper Reports	\$16 minimum charge + \$.50 per page for more than 32 pages

All electronic copies of data, for any reason or purpose, shall be stored on a medium supplied by County personnel. At NO time shall any external data storage device be attached to any County computer for the purpose of transferring data.

**The above fee schedule is hereby adopted on this 23<sup>rd</sup>, day of January, 2025, and shall take effect immediately upon passage. The fees contained herein shall take precedence over any previously set fee schedules or resolution(s) dealing with the same fee amounts.**

**Be it so resolved.**

Updated January 23, 2025

**Approved by resolution 012325 on Jan 23<sup>rd</sup>, 2025**